

DISSEMINATION OF CORPORATE COMMUNICATION

Corporate Communication refers to any document issued or to be issued by Lenovo Group Limited (the “**Company**”) for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditor’s report, and, where applicable, its summary financial report; (b) Environmental, Social and Governance (**ESG**) Report; (c) the interim report and, where applicable, its summary interim report; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.

The English and Chinese versions of all the Company’s Corporate Communications are available on the Company and its subsidiaries (“**Lenovo**”, “**Lenovo Group**” or the “**Group**”)’ website (“Lenovo website”) and the website of The Stock Exchange of Hong Kong Limited (“HKEXnews website”). Shareholders and investors who would like to be notified when the Company publishes its Corporate Communications on the HKEXnews website can register for the News Alerts service in the Market Data section of the HKEX Market website.

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”), the Hong Kong Companies Ordinance and the Company’s Articles of Association, the Company supplies Corporate Communications to shareholders by electronic means through the Lenovo website and the HKEXnews website (“**Electronic Version**”), provided that the relevant shareholders have consented to receiving the Electronic Version.

The Company will seek consent from each new registered shareholder of receiving the Electronic Version of all future Corporate Communications. If the Company does not receive any response from the registered shareholder indicating his/her objection to access Corporate Communications by electronic means through the Lenovo website within a period of 28 days, the registered shareholder will be deemed to have elected the Electronic Version instead of the Printed Version, and a notification of posting of Corporate Communications on the Lenovo website will be sent to him/her in the future by email or, if no email address is provided or the email address provided is not functional, by post to the registered shareholder’s address as it appears in the Company’s register of members. The Company will be considered to have complied with the Listing Rules if it sends corporate communications to the email address provided by a shareholder without receiving any “non-delivery message”.

The Company will despatch the Printed Version of Corporate Communications (in the registered shareholders’ choice of language) to their addresses pursuant to their request (See “Election of Language and Means of Receipt of Corporate Communications” below for details), or if consent has not been sought from them to receiving the Electronic Version of Corporate Communications.

A registered shareholder who has elected (is deemed to have elected) the Electronic Version but for any reason has difficulty in accessing the relevant Corporate Communication(s) electronically, or wishes to receive printed copies, the Company will promptly upon his/her request send the Printed Version to him/her free of charge.

A notification of posting of Corporate Communications on the Lenovo website will also be sent by email/post to non-registered shareholders whose shares in the Company (whether or not held through a broker or custodian) are kept in the Central Clearing and Settlement System (“CCASS”). Non-registered shareholders may request to receive the Printed Version of Corporate Communications (See “Election of Language and Means of Receipt of Corporate Communications” below for details).

Registered shareholders and non-registered shareholders may at any time change their choice of language or means of receipt of all future Corporate Communications by giving written notice to the Company’s share registrar or the related intermediary, e.g. the broker, custodian, nominee or other relevant person who is a CCASS participant, respectively (See “Election of Language and Means of Receipt of Corporate Communications” below for details).

Shareholders who have any queries in relation to election of language and means of receipt of Corporate Communications may contact Customer Service Hotline of Tricor Abacus Limited, the Company’s share registrar, at 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Election of Language and Means of Receipt of Corporate Communications

Upon publication of Corporate Communication(s) by the Company on Lenovo website, a registered shareholder/non-registered shareholder, who wishes to receive the relevant Corporate Communication(s) in printed form or in a language version other than his/her existing choice, may complete and submit the relevant Request Form to Tricor Abacus Limited, the Company’s share registrar by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by email to lenovo-ecom@hk.tricorglobal.com.

A registered shareholder may from time to time change his/her choice of language or means of receiving all future Corporate Communications with not less than seven days’ notice in writing to Tricor Abacus Limited, the Company's share registrar by completing and submitting the relevant Request Form by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by email to lenovo-ecom@hk.tricorglobal.com. The change request will apply to the next batch of Corporate Communication(s) and all future Corporate Communications of the Company until such time when the shareholder ceases to hold shares in the Company or he/she notifies the Company's share registrar of any change by completing and submitting the relevant Request Form.

A non-registered shareholder may from time to time change his/her choice of language or means of receiving all future Corporate Communications by providing intermediary e.g. his/her broker, custodian, nominee or other relevant person who is a CCASS participant with instructions in relation thereto.

Request Forms for registered shareholders and non-registered shareholders to change their choice of language or means of receiving all future Corporate Communications and/or to request the Printed Version are available for download below:

- Corporate Communication Request Form for Registered Shareholders
- Corporate Communication Request Form for Non-registered Shareholders